



# Central Adoption Resource Authority

## केन्द्रीय दत्तक - ग्रहण संसाधन प्राधिकरण

(A Statutory Body of Ministry of Women & Child Development, Government of India)

(भारत सरकार के महिला एवं बाल विकास मंत्रालय की सांविधिक निकाय)



सं./No.....

दिनांक/ Date.....

File No.- E-102362/CARA-ICT/1/2022

15.11.2022

### OFFICE MEMORANDUM

The following information is brought to the attention of all concerned in the light of new CARINGS application for the District Magistrate (DM), Chief Medical Officer (CMO) of the District, and for inter-country adoptions under HAMA:-

2. All SARAs are hereby required to add the Chief Medical Officer (CMO) tab seen their dashboards and register all of the States or UTs CMOs. They may also inform all DMs to login to CARINGS (<https://carings.nic.in>) using the PM Care credentials already provided to them and to choose the DM user type.
3. All DCPUs are hereby required to review adoption applications using the Adoption Order Application tab located in the left side menu before sending them to the DM concerned for issuance of adoption order. Further, DCPUs have to upload minutes of Adoption Committee and any other relevant documents before forwarding adoption application to DM after scrutiny.
4. All SAAs are hereby instructed to use Child MER & CSR tab available on top menu under Child Registration. In case the child is found to have a special need identified by their own paediatrician or doctor, the case may be forwarded to the CMO concerned to declare the health status of the child as normal or having special needs as provided in Schedule XVIII and Schedule III (Part E) of the Adoption Regulations 2022 and for further medical intervention.
5. All AFAAs, CAs and Indian Missions are informed that they may use the online registration gateway for NRI/OCI PAPs who desire to relocate child abroad after adoption as provided in Chapter VIII of the Adoption Regulations, 2022.

(Jagannath Pati)  
Director (Programme)

All SARAs/ DCPUs/SAAs  
All AFAAs, CAs and Indian Missions